

Who Do I Contact at Streatham Wells School



Office Staff -
Kate and Mandy

The office staff will be able to answer most queries about the general day to day running of the school i.e. payments, letters, club information and general school enquiries. The office staff will also pass messages on to other members of staff.

If your issue relates to Special Educational Needs or Additional Needs, the Inclusion Leader will be the person to contact.

Class Teacher

The class teacher will be the first person to speak to in the case of a class based issue or enquiry that the office is unable to answer such as friendship issues or academic achievement. The majority of issues can be sorted out at this stage.

Responsibility for Special Educational Needs - Bob

Phase Leader

Rachel, Chris or Emma

For any issue that is more serious in nature or relates to the running of Early Years Foundation Stage, KS1 (years one and two), KS2 (years three -six), the phase leader will be the person to contact. Rachel EYFS, Chris KS1, Emma KS2.

If a child or a family receives Learning Mentor intervention work or support then it would be appropriate to contact Kim about issues.

Deputy Headteacher

When an issue is such that it demands the attention of a senior member of the Leadership Team then the Deputy Headteacher would need to be contacted.

Headteacher

There may be occasions when an issue is serious enough for it to be brought to the attention of the Headteacher, if a parent is not satisfied with the response.

Chair of Governors

If a parent is not satisfied with the Headteacher's response they should address their concerns in writing to the Chair of Governors, who will investigate the matter within 10 working days.

Learning Mentors